



2006-2007 GO CENTER DOCUMENTATION NEEDED

Go Center Partnership Agreement

- Each academic year, a new agreement needs to be completed.
- This agreement should be submitted to Priscilla Martinez, Texas Higher Education Coordinating Board's P-16 Field Specialist, via fax to (956) 364-5143.

Go Center Sign-in Sheet

- This form is to be kept in the Go Center at all times.
- This form must be filled out when students visit the Go Center.

G-Force Information Sheet

- Indicate all current G-Force members
- Indicate grade level, office position, if any, and email address
- Turn in a new form for each new G-force member as you add them

G-Force Application (Interest Form)

- Every student interested in becoming part of your school's G-force needs to complete a G-Force application.
- G-Force Application will be kept on file for each selected G-Force member.

Presentation/Event Sign-In Sheet

- Fill out each time you conduct a presentation
- Everyone attending your presentation needs to sign in.
- Be sure to put the title of the presentation or event
- Include names of High School G-force members that conducted the presentation

Presentation Evaluation

- With each presentation given, an evaluation needs to be distributed.
- Attach all evaluations to your sign-in sheet

GO Center Monthly Report

- Compile all the information from the previous items and complete this form
- Submit report to Collegiate G-Force member, if any, or Priscilla Martinez, P-16 Field Specialist, via fax to (956) 364-5143 or e-mail priscilla.martinez@harlingen.tstc.edu.
- Report needs to be submitted before the third business day of each month.



PARTNERSHIP AGREEMENT

This agreement constitutes a mutual understanding between the Texas Higher Education Coordinating Board and:

Organization:
Address:
City, State, ZIP:
Phone:
Email Address:

Terms of Agreement

As official participants in the Go Center Initiative, the above-named school has agreed to provide the following prior to receiving training or any other support:

- Align with the "Education. Go Get It." slogan, logo and marketing efforts.
- Operate as part of the statewide Go Center initiative.
- Maintain a student-led center on the campuses.
- Designate an adult Go Center sponsor to oversee the operation of the Go Center. This sponsor must either be a school employee or someone authorized by the school to have access to students and facilities of the school.
- Establish a physical location for Go Center that has at least two computers with Internet access. Students must have access to these computers and the computers must be clearly identified as part of a Go Center using marketing materials available through the THECB.
- Computer (Desktop PC/Laptop/Notebook) minimum requirements:
 - Pentium III (or better)
 - 512mb of RAM (or better)
 - 40GB hard drive (or better)
 - 48X CD-RW drive
 - Word Processing Software
- Desks/tables and chairs
- Telephone
- Printer
- Shelves with FAFSA forms, Texas Common Application, community college applications and other items
- Sign in area.

Period of Agreement

The participating parties agree to the terms outlined above for the 2006 - 2007 academic year, with plans to review these terms at the conclusion of noted academic year.

I have read and agree to the terms and conditions outlined above. I recognize that I can amend these terms at any point by contacting the respective P-16 Field Specialist.

Superintendent/District Representative

Date

Principal

Date

Go Center Sponsor

Date

**Go Center Sign-in Sheet
(See Attachment B, worksheet 1)**

**G-Force Information Sheet
(See Attachment B, worksheet 2)**



G-Force Interest

If you have an interest in becoming a High School G-Force member, please complete the following interest form. Your information is collected in accordance with our privacy policy.

First Name: _____ Last Name: _____

Grade: 9 10 11 12 Age: ____ Gender: Male Female Ethnicity (optional): _____

Mailing Address: _____
(City, State, Zip)

Phone: _____

Email: _____

Are you enrolled in...? (circle one): Regular AP Pre-AP Gifted/Talented

List the school and community activities in which you are involved:

In which elective classes are you enrolled during the fall and spring semesters?

Do you have a part-time job? If yes, what do you do, and how many hours a week do you work?

Will you be the first in your family to graduate from high school? **Yes** **No**

Will you be the first in your family to attend college? **Yes** **No**

Do you have any brothers or sisters attending college now? **Yes** **No**

Do you plan to attend college? **Yes** **No**

Where do you want to attend college?

What do you want to major in?

What type of information would be helpful to you as you prepare for college?

What are some of the challenges or barriers that you and your peers/friends think may keep you from going to college?

Are you willing to attend training sessions during the school year (on your own time on Saturdays or when there is no school) to learn about college and financial aid? **Yes** **No**

After you receive training, would you be willing to talk to other students about what you have learned, even if you do not know them? **Yes** **No**

Student Signature

Date

Sponsor Signature

Date

Presentation Evaluation Form

Title: _____ School: _____

Presenters: _____ Date: _____

PLEASE MARK AN "X" BY THE NUMBER THAT BEST EXPRESSES YOUR OPINION ABOUT THE PRESENTATION

Excellent: 4 Good: 3 Satisfactory: 2 Unsatisfactory: 1

Do you feel the material was presented in a clear and concise manner?

4--*Excellent* 3-- *Good* 2-- *Satisfactory* 1-- *Unsatisfactory*

Rate the relevance of information:

4--*Excellent* 3-- *Good* 2-- *Satisfactory* 1-- *Unsatisfactory*

Rate the opportunity to participate/ask questions:

4--*Excellent* 3-- *Good* 2-- *Satisfactory* 1-- *Unsatisfactory*

Rate of overall presentation:

4--*Excellent* 3-- *Good* 2-- *Satisfactory* 1-- *Unsatisfactory*

Things I liked:

Things I disliked:

How can we improve the presentation?





Monthly Report

School _____ Reporting Period _____

Sponsor _____

Go Center Traffic

Number of students who visited the Center ____ (Individual) _____ (Total Visits)

Estimation of number who visited for:

College applications/research	_____
Scholarships	_____
Financial Aid/FAFSA	_____
Career Exploration	_____
SAT/ACT	_____
Received G-Force help	_____
Attended presentation	_____

Primary Activities/Events

Please list and describe some of your events for this reporting period.

Comments: